



# PERINGA UNITED ASSOCIATION FOOTBALL CLUB INCORPORATED CONSTITUTION

The name of the Society herein after referred to as the "Club" shall be Peringa United Association Football Club Incorporated.

## REGISTERED OFFICE

The Registered Office of the Club shall be within the town boundaries of Bell Block or Fitzroy or in such other place In New Zealand as the Executive shall from time to time decide and due notice of any such change of address of the Registered Office shall be given to the Registrar of Incorporated Societies.

## AIMS and OBJECTIVES

- a) To promote, encourage and organise the playing of Association Football both at Senior and Junior levels within the area of Bell Block / Fitzroy and surrounding districts;
- b) To promote and organise any other sporting activity as the demand requires and as the Executive decides;
- c) To uphold the principles and practices, and the rules and laws as defined by the sport's governing bodies; and
- d) To undertake projects and organise events that will support and benefit the club.

## MEMBERSHIP

- a) Any person, player or Registered Company or any registered Club, Association or other body registered under this Act may, by accepting the objects of the Club and complying with its rules, may apply to join the membership of the Club upon submission and acceptance of a completed application form;
- b) Any parent or guardian of a junior player shall be deemed a member of the Club and shall be deemed financial upon the junior player's payment of fees;
- c) Any non-playing officer elected to the Executive Committee or subsequent committees by either the Annual General Meeting or Executive Committee shall be deemed to be financial by the Club for the term of their appointment;
- d) Life members have full financial membership and voting rights on Club matters for the rest of their association with the Peringa United AFC;
- e) Should a majority of members of the Executive Committee consider a person to be unsuitable or unfit as a Club member, the Committee shall have power to revoke or refuse membership provided such revocation or refusal does not contravene any statute or regulation or the rules of natural Justice, (i.e.) the member must have the opportunity to be heard;



- f) A person shall cease being a member when all due subscriptions are paid in full and the executive committee receive notice of resignation;
- g) A person shall cease to be a full member of the Club when the Executive Committee deem it necessary to terminate membership for non-payment of subscriptions or any other funds owed to the Club;
- h) The Executive Committee shall have the power to discipline and impose any penalty deemed appropriate which may include termination of membership upon any member who shall be guilty of:
  - I. Any breach of any rule of the Club;
  - II. Any objectionable or improper behaviour during or in connection with any match, game, competition or activity of the Club or any Association or other body to which it is affiliated;
  - III. Any act or acts by a member which in the opinion of the Executive Committee shall constitute misconduct or bring disrepute to the Club. This automatically excludes any such member from holding an Executive or official position for a period of two (2) years; and
  - IV. The disciplinary powers referred to above shall include power of expulsion from the Club. Any person being expelled from the Club may reapply for membership acceptance, but is excluded from holding an Executive or official position for a period of three (3) years.

## MEETINGS

- a) The ANNUAL GENERAL MEETING shall be held once in each year, not later than two months after the end of the Financial year, the date and place of such meetings to be decided on by the outgoing Executive Committee, and the Secretary of the Club shall give fourteen (14) days' notice of the date, venue, time and business of the meeting in one or more newspapers circulating in the New Plymouth area;
- b) At the Annual General Meeting to be called as herein before set out, the ordinary business to be transacted shall be as follows:
  - I. Apologies;
  - II. The consideration and adoption of the minutes of the last Annual and/or Special General Meeting and any business arising there from;
  - III. Presentation of the Annual Report and Balance Sheet;
  - IV. The election of Officeholders for the ensuing year;
  - V. The election of Honorary Officials;
  - VI. Business as notified; and



- VII. Such other general business as may be brought forward.
- c) A Special General Meeting of the Club shall be convened at any time within fourteen (14) days of the receipt by the Secretary of a requisition signed by seven (7) members of the Club, or if directed by the Executive Committee Fourteen (14) days' notice shall be given, via one or more local newspapers, to all members of the Club, officers in respect thereof, and the business dealt with at the meeting shall be confined to that stated in such notice. A minimum of five (5) signatories to the requisition must attend the Special General Meeting, otherwise the Chairperson shall have the right to discontinue the meeting.
  - d) A quorum for any meeting shall be five members.
  - e) If within half an hour of the time appointed for any meeting a quorum is not present, the meeting shall stand adjourned for the same time on the following day and at the same or any other nominated place. If at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting the members present shall be a quorum.
  - f) If the President is not present within fifteen (15) minutes after the time appointed for the meeting, the vice-president shall act as Chairperson and if he is not present, the members present shall elect one of their own number to be Chairperson.
  - g) No member shall be entitled to vote at any meeting unless all subscriptions due have been paid in full within the current playing season.
  - h) At all meetings each question submitted shall in the first instance be decided on by the voices and in the event of a poll being demanded, the motion shall be decided by a show of hands. A ballot shall be taken if demanded by not less than three (3) members entitled to vote.

## **OFFICERS**

- a) The Executive Committee shall consist of elected officers with other elected members of the Club. The officers of the Club shall comprise of a President, Vice-president, Secretary, Treasurer, Public Relations Officer, Club Captain, and Junior Co-ordinator. These members of the Club shall be elected from nominated members present at the Annual General Meeting or, in their absence, with their written consent. The Executive shall comprise of a minimum of seven (7) officers and five (5) other elected members of the Club, or other combination, not to exceed a total of twelve (12).
- b) When two or more duly nominated candidates are available for office, then election of the office shall be by secret ballot.
- c) The members and delegates present at the Annual General Meeting shall have the right to fill any office for which nominations have not been made.
- d) Any officer or member of the Executive Committee who, during his term of office ceases to be a member of the Club shall also cease to be an officer of the Club.
- e) The Executive shall manage the business of the Club and shall be empowered to perform such acts as may be directed by the Annual General Meeting or a Special General Meeting or as it may consider to be in furtherance of the objects of the Club.



- f) The Executive shall cause minutes of its proceedings to be made in books provided for the purpose, and shall cause true accounts to be kept of all moneys received and expended by the Club.
- g) Except in matters herein provided, the Executive Committee may make rules for convening meetings of the Committee and regulating procedure at such meetings.
- h) The Committee may co-opt for the time being, any member of the Club or any other person not a member who may in any way be able to contribute valuable information on a subject under discussion or otherwise assist in the deliberations or affairs of the Club.
- i) The Office holders of the Club shall not take office until the termination of the Annual General Meeting at which they are elected.
- j) Any sub-committee formed by the Executive Committee will be subject to the guidelines and regulations laid down by the Executive Committee or the Annual General Meeting.
- k) Nominations for officers shall be received by the Secretary on the prescribed form within seven (7) days of the Annual General Meeting. The prescribed form shall have provision for nominators, seconders, and nominee's signatures.

## **FINANCIAL**

- a) The financial year of the Club shall be from the 1st day of November to the 31st day of October in each year.
- b) The annual subscription for each member shall be fixed by resolution at the Annual General Meeting, or, in default thereof, at a subsequent Executive Committee meeting, after relative facts and affiliation fees are known.
- c) An Auditor shall be appointed by the Annual General Meeting or the Executive Committee. The Auditor shall not be an officer of the Club. He or she shall audit the accounts for the Club and is authorised to call for the production of all books, papers and documents relating to the affairs of the Club.
- d) The property of the Club whensoever derived shall be applied solely towards the promotion of the objects of the Club and no portion thereof shall be paid or transferred directly or by way of bonus, dividend or otherwise howsoever by way of property to any member or members of the Club, provided that nothing herein shall prevent the payment in good faith of reasonable and proper remuneration or reimbursement to any officer or servant of the Club in return for any services rendered to the Club.
- e) The Club's funds shall be lodged in bank accounts at such banks as the Executive Committee may from time to time determine and all monies received by the Secretary or Treasurer shall be paid into the said accounts to the credit of the Club.
- f) All payments shall be drawn by cheque on the Club's accounts. All cheques so drawn shall be signed by any two (2) of three (3) Executive officers of the Club who shall from time to time be appointed therefore by resolution of the Executive Committee.



- g) The Executive Committee whence so required shall be deemed to raise loans. When the Club so needs to raise funds for benefit of the Club, these loans, are to be raised by the Treasurer and two Executive Committee members or whoever the Executive Committee determine.

## **ALTERATION TO RULES**

The constitution and rules shall not be added to or altered or rescinded except at the Annual General Meeting of the Club or at a Special General Meeting called for this purpose.

## **INTERPRETATION**

The decision of the Executive Committee on the interpretation of the rules and which pertains to the Club, its property or interest, shall be conclusive and binding on all members of the Club.

## **COMMON SEAL**

There shall be a common seal of the Club. The Secretary shall have custody of the Common Seal. It will be used by the Secretary and shall be affixed to any document or writing only by resolution of the Executive Committee and in the presence of two (2) members of the Committee appointed for the purpose.

## **PUBLICITY**

All press released on behalf of the Club shall only be made by persons duly authorised by the Executive Committee from time to time.

## **AFFILIATIONS**

The Incorporated Society (Club) will be affiliated to the Taranaki Football Association, the Taranaki Junior Football Association, and any other Association as the Executive Committee may deem necessary to fulfil the Club's aims.

## **MATTERS NOT COVERED BY THESE RULES**

The Executive Committee shall have the power to deal with any matter not covered by these rules, subject to the provisions of the rules of any association to which the Club is affiliated.

## **DISSOLUTION**

A majority of those present and entitled to vote at an Annual General Meeting or a Special General Meeting convened for the purpose may resolve that the Association be wound up as from a date to be specified in the resolution and may also direct the manner and disposal of the funds, and property of the Club. Notice of such resolution shall be sent to the Registrar of Incorporated Societies